

Administration Committee

2008-06-11 09:45:00.0

Or immediately following the 9:30 a.m. BATA Oversight Committee Meeting, whichever occurs later.
Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium
101 Eighth Street Oakland, California

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

This agenda was updated 2008-06-11 08:40:07.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward,
kward@mtc.ca.gov, (510) 817-5967

This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.

Chair

Bob Blanchard

Vice Chair

Tom Bates

Members

Tom Ammiano Dave Cortese
Federal Glover Steve Kinsey
Bijan Sartipi Adrienne
Tissier

Ex Officio

Bill Dodd*** Scott
Haggerty***

Ad Hoc

All Other Commissioners

Staff Liaison

Steve Heminger

Roll Call

1.

Action: Confirm Quorum

Consent:

2.

Action: Committee Approval

Minutes ? May 14, 2008*

a)

- [02a Admin Minutes May 2008.pdf](#)

Contract Amendment ? Janitorial Services: Accent Service Company, Inc.*

b) (\$124,032)

Presented by: Denise Rodrigues

- [02b Accent Service Contract Amend.pdf](#)

Contract Amendment ? High School Internship, Agency Support: Paradigm Staffing Solutions* (\$100,000)

c) **Presented by:** Ann Macaulay

- [02c Paradigm Contract Amend.pdf](#)

Contract Amendment ? Design and Production Services: Finger Design Associates* (\$200,000)

d) **Presented by:** Brenda Kahn

- [02d Finger Design Contract Amend.pdf](#)

Contract ? Video Production Services:

(i) **Bridge Media**

e) (ii) **On-Call List: Bridge Media, Bars+Tone, Cal. Engineering Contractors, CAV Media Corp.*(\$55,000)**

Presented by: Catalina Alvarado

- [02e Contract Video Bridge Media List Alvarado.pdf](#)

Resolution No. 3808, Revised ? FY 2007-08 Overall Work Program (OWP)*

Presented by: Eva Sun

f) **Action:** Commission Approval

- [02f FY 2007-08 OWP Revised.pdf](#)

Monthly Financial Statements*

Presented by: Eva Sun

3. **Action:** Receipt

- [03 April 08 Financials.pdf](#)

Investment Report for April 2008*

4. **Presented by:** Sue Woo

Action: Receipt

- [04 April 08 Investment Report.pdf](#)

Zero Emission Bus Advanced Demonstration Project: MTC/BAAQMD Interagency Agreement (\$2,000,000) and AC Transit Funding Agreement* (\$2,630,000)

5. Presented by: Glen Tepke

Action: Committee Approval

- [05 ZEB MTC-BAAQMD AC Transit Agreements.pdf](#)

a) **MTC Agency Budget Revision FY 2007-08, Resolution No. 3818, Revised***

b) **MTC Agency Budget for FY 2008-09, Resolution No. 3864***

Approve MTC agency budget for fiscal year 2009 and revisions to MTC agency budget for fiscal year 2008.

6. Presented by: Brian Mayhew

Action: Commission Approval

- [06a FY 2007-08 Budget Revision.pdf](#)

- [06b FY 2008-09 Budget.pdf](#)

MTC/ABAG Interagency Agreement for FY 2008-09*

Approve agreement for pass through funds to ABAG for FY 2008-09.

7. Presented by: Therese McMillan

Action: Commission Approval

- [07 MTC ABAG 2008-09 Agreement.pdf](#)

Other Business/Public Comment

8.

Action: Information

9. Adjournment / Next Meeting

Next meeting

2008-07-09 09:45:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

**All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.

***The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4) +Non-Voting member.

Every member of the Commission who is not otherwise designated as a member of this committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audio casts are maintained on MTC's Web site for public review for at least one month.

Sign Language Interpreter or Reader: If requested three (3) working days in advance, sign language interpreter or reader will be provided; for information on getting written materials in alternate formats call 510/817-5757.

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